

DRONACHARYA

College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Maharshi Dayanand University (MDU) Rohtak, Haryana

Notice No: DCE/GGN/IQAC/2019-20/14

Date: 19th July, 2019

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 22nd July, 2019 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- IQAC Action plan for the academic year 2019-2020
- Student Induction Programme
- Academic and Administrative Audit
- Status of recruitment of faculty and supporting staff in various departments.
- Faculty development programme
- Curriculum enrichment
- To discuss about the placement activities by strengthening the corporate relations.
- Mentoring activities
- Any other point of discussion with the permission of the Chair.

Copy to:

1. Principal
2. Registrar
3. All HOD's



IQAC Coordinator

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MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JULY 22nd, 2019

The meeting was held on Monday, July 22nd, 2019 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. Isha Malhotra
Senior Faculty	Dr. Ashok Kumar
	Dr. Yashwardhan Soni
	Dr. Ashima Mehta
	Dr. Anupam Dalal
	Dr. Dimple Saproo
NAAC Coordinator	Dr. R.S. Kochhar
Administrative Official	Dr. Hansraj Yadav
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Megha Goel
Alumni	Puneet Kumar
Student	Nikita Mehra
Parent	Narendra Kumar Mahato

The following points were discussed:

- It was proposed to conduct the Faculty Development Programmes and Summer School during the academic year 2019-20 on emerging technologies. The HoDs were asked to decide the topics of the FDPs and get them approved by the Principal.
- Students are encouraged to participate in extension activities and excel in Co-curricular activities.
- Review meetings on departmental activities with Principal and Academic Administrator to be organized to evaluate the performance of the departments.

- Review meetings with Principal, NAAC Coordinator, IQAC Coordinator and HOD's of all Department regarding NAAC criteria to be organized.
- Student Induction programmes to be conducted for the first years.
- Measures will be taken to improve the internship performance of the students so as to achieve 100% placement.
- Students must be encouraged to take more online certification courses. Preference to be given for SWAYAM courses, NPTEL, QEEE, Spoken Tutorial.
- Student satisfaction survey to be carried out.
- Academic and administrative audit to be done in the end of semester.

Ishta *Ambar* *Pulhate* *Aditya*
Indu *Ashwin* *Decho* *Nikita*
Ux *Megha*